

**MHLS Directors' Association**  
**Minutes of Meeting – December 1, 2017**  
**MHLS Auditorium**

Columbia County			Dutchess County			Greene County			Putnam County			Ulster County		
X	Chatham	DeLisle		Amenia	Devine	X	Athens	Dymond	X	Brewster	Loprinzo	X	Esopus	Dittmar
X	Claverack	Schoep	X	Beacon	Raff	X	Cairo	Kamecke	X	Carmel	Buck		Highland	Dempsey
	Germantown	Place	X	Beekman	KELLY	X	Catskill	Ray	X	Cold Spring	Thorpe		Hurley	Decker
	Hillsdale	Briggs		Clinton	McGuirk	X	Coxsackie	Deubert	X	Garrison	McCreery	X	Kingston	Menard
X	Hudson	Chameides		Dover	Buckley		Greenville	Flach	X	Kent	Donick	X	Marboro	Jennerich
X	Kinderhook	Giraldo	X	E Fishkill	Goverman		Haines Falls	Garcia	X	Mahopac	Capozzella		Milton	Skelly
	Livingston	Wollerton		Fishkill	Spann		Hunter	Bain	X	Patterson	Haar	X	New Paltz	Giralico
	New Lebanon	Hobden		Hyde Park	Callahan		Windham	Begley	X	Put Valley	Federici	X	Phoenicia	Potter
X	N Chatham	Kurashige	X	LaGrange	DeBellis	<b>MHLS</b> ✓ Advocate ✓ Aldrich ✓ Shedrick ✓ Sloan							Pine Hill	Harp
	Philmont	Farley	X	Millbrook	Harrison								Plattekill	Georghiou
	Valatie	Powhida	X	NE Millerton	Leo								Rosendale	Alexander
			X	Pawling	Avery							X	Saugerties	Scott-Childress
				Pine Plains	Stork								Stone Ridge	Ford
			X	Pleasant Valley	Pulice							X	Ulster	Priest
			X	PPLD	Lawrence							X	W Hurley	Lustiber
			X	Red Hook	Jardine							x	Olive	Lawlor
			X	Rhinebeck	Cook							x	Woodstock	Kerr
				Rhinecliff	Bartlett									
				Staatsburg	Rothman									
			X	Stanford	Christiansen									
			X	Tivoli	DelPriore									
				Wappingers	Harrison									

Meeting called to order by Chair Deubert at 10:04 AM

Assemblymember Didi Barrett (Assembly District 106), who is the new chair of the Committee on Libraries and Education Technology, visited briefly to talk about her work on the Library Committee and her continued interest in telling women's stories through an annual publication showcasing women in history in Dutchess County.

A. Action Items

1. Motion by Cook, second by Lawrence, to accept the minutes of 11/2/17 – PASSED.
2. Motion by Lawrence, second by Giraldo to adopt the proposed 2018 DA meeting dates distributed at the start of the meeting. – PASSED.
3. Motion by Lawrence, second by Menard to adopt the OverDrive Funding Model distributed in the packet. PASSED.
4. Motion by Lawrence, second by Menard to adopt the Revised MHLS OverDrive Collection Development Guidelines as distributed in the packet. PASSED.
5. Motion by Menard, second by Ray to approve TumbleBooks for one year. PASSED.
6. Motion by Giraldo, second by Giralico to enable renewal of items with copies available as outlined in the packet. PASSED.
7. Motion by Jeanne Buck, second by Giraldo to table agenda item #7 MHLS Resource Sharing Standards Update; Non-resident Information as distributed in the packet. PASSED.
8. Motion by Ray, second by Scott-Childress to accept the Resource Sharing Committee recommendation that labeling and pop up message should be included on material that needs to be returned directly to owning library. PASSED.
9. Motion by Shoep, second by Scott-Childress to adopt the Resource Sharing recommendation regarding communications about items that are not in perfect condition as distributed in the packet. With 5 yes votes, 31 no votes and 3 abstentions, the motion FAILED.

B. New/Proposed Business & Information

1. There was no new business.

C. Reports

1. Advisory Committees
  - i. System Services next meeting tbd.
  - ii. Resource Sharing will be looking at fines and fees that can't be waived.
  - iii. Central Library/Collection Development annual weeding project will be similar to last year.
2. MHLS
  - i. MHLS Report

1. Item 2.3 (Shedrick) All directors are authorized to login to Sierra tables and set or change their own close dates. Reminder that an Action Memo is always on green paper and always requires a response. Sierra will upgrade approximately every quarter.
2. Item 4.2 (Aldrich) Project Outcome regional training will be held at MHLS in 2018 on 4/25.
3. Item 4.3 (Aldrich) Budgeting & Financial Management for Directors all day workshop on 12/11 counts toward Leadership credentials.
4. Item 5.2 (Aldrich) Community Engagement Lab Projects – Six libraries are interested so far.
5. Item 5.4 (Aldrich) Guidance for implementing opioid overdose prevention measures is now available; if a library is planning to administer opioid disrupters this is essential reading.
6. Vote outcomes (Aldrich) Very strong but margins are shrinking.
7. Item 6.3 (Advocate) Mango Languages will have one live webinar a month for the next three months.
8. Item 6.4 (Advocate) You can now control the number of emails that you get from OverDrive.
9. Item 7.2 (Advocate) MHLS Early Literacy Cohort II Project Applications due 2/2.
10. Item 9.1 (Aldrich) Construction Aid; start collecting anecdotes now.
11. Item 13.2 (Sloan) 58<sup>th</sup> Annual Membership Meeting – thank you for attending and save the date for next year 11/2/18.

ii. Board Liaison – Next MHLS BOT meeting is 12/9

D. Other

1. Shout Outs
  - i. Jean Buck
  - ii. Margie Menard
  - iii. Laurie Shedrick
  - iv. Thea Schoep
  - v. Gina Loprinzo
2. Tom Sloan reminded everyone that we can login to Sierra and see all the libraries closed dates and can sort by date. Good tool when looking to see which libraries are closed on which holidays.

Meeting adjourned 11:55 AM.

Respectfully Submitted

Gloria Goverman, Secretary