# MHLS Directors’ Association

## Minutes of Meeting – December 1, 2017

**MHLS Auditorium**

<table>
<thead>
<tr>
<th>Columbia County</th>
<th>Dutchess County</th>
<th>Greene County</th>
<th>Putnam County</th>
<th>Ulster County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chatham</td>
<td>DeLisle</td>
<td>Amenia</td>
<td>Devine</td>
<td>X</td>
</tr>
<tr>
<td>Claverack</td>
<td>Schoep</td>
<td>X</td>
<td>Beacon</td>
<td>Raff</td>
</tr>
<tr>
<td>Germantown</td>
<td>Place</td>
<td>X</td>
<td>Beekman</td>
<td>KELLY</td>
</tr>
<tr>
<td>Hillsdale</td>
<td>Briggs</td>
<td></td>
<td>Clinton</td>
<td>McGuirk</td>
</tr>
<tr>
<td>Hudson</td>
<td>Chameides</td>
<td></td>
<td>Dover</td>
<td>Buckley</td>
</tr>
<tr>
<td>Kinderhook</td>
<td>Giraldo</td>
<td></td>
<td>E Fishkill</td>
<td>Governor</td>
</tr>
<tr>
<td>Livingston</td>
<td>Wollerton</td>
<td></td>
<td>Fishkill</td>
<td>Spann</td>
</tr>
<tr>
<td>New Lebanon</td>
<td>Hobden</td>
<td></td>
<td>Hyde Park</td>
<td>Callahan</td>
</tr>
<tr>
<td>X</td>
<td>N Chatham</td>
<td>Kurashige</td>
<td>X</td>
<td>LaGrange</td>
</tr>
<tr>
<td>Philmont</td>
<td>Farley</td>
<td></td>
<td>X</td>
<td>Millbrook</td>
</tr>
<tr>
<td>Valatie</td>
<td>Powhida</td>
<td>X</td>
<td>NE Millerton</td>
<td>Leo</td>
</tr>
<tr>
<td>X</td>
<td>Pawling</td>
<td></td>
<td>Avery</td>
<td></td>
</tr>
<tr>
<td>Pine Plains</td>
<td>Stork</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Pleasant Valley</td>
<td></td>
<td>Pulice</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>PPLD</td>
<td></td>
<td>Lawrence</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Red Hook</td>
<td></td>
<td>Jardine</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Rhinebeck</td>
<td></td>
<td>Cook</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Rhinecliff</td>
<td></td>
<td>Bartlett</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Staatsburg</td>
<td></td>
<td>Rothman</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Stanford</td>
<td></td>
<td>Christiansen</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Tivoli</td>
<td></td>
<td>DelPriore</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Wappingers</td>
<td></td>
<td>Harrison</td>
<td></td>
</tr>
</tbody>
</table>

**MHLS**

- Advocate
- Aldrich
- Shedrick
- Sloan

- Pine Hill
- Harp
- Plattekill
- Georghiou
- Rosendale
- Alexander
- Saugerties
- Scott-Childress
- Stone Ridge
- Ford
- X
- Ulster
- Priest
- W Hurley
- Lustiber
- Olive
- Lawlor
- Woodstock
- Kerr
Meeting called to order by Chair Deubert at 10:04 AM

Assemblymember Didi Barrett (Assembly District 106), who is the new chair of the Committee on Libraries and Education Technology, visited briefly to talk about her work on the Library Committee and her continued interest in telling women’s stories through an annual publication showcasing women in history in Dutchess County.

A. Action Items
   1. Motion by Cook, second by Lawrence, to accept the minutes of 11/2/17 – PASSED.
   2. Motion by Lawrence, second by Giraldo to adopt the proposed 2018 DA meeting dates distributed at the start of the meeting. – PASSED.
   3. Motion by Lawrence, second by Menard to adopt the OverDrive Funding Model distributed in the packet. PASSED.
   4. Motion by Lawrence, second by Menard to adopt the Revised MHLS OverDrive Collection Development Guidelines as distributed in the packet. PASSED.
   5. Motion by Menard, second by Ray to approve TumbleBooks for one year. PASSED.
   6. Motion by Giraldo, second by Giralic to enable renewal of items with copies available as outlined in the packet. PASSED.
   7. Motion by Jeanne Buck, second by Giraldo to table agenda item #7 MHLS Resource Sharing Standards Update; Non-resident Information as distributed in the packet. PASSED.
   8. Motion by Ray, second by Scott-Childress to accept the Resource Sharing Committee recommendation that labeling and pop up message should be included on material that needs to be returned directly to owning library. PASSED.
   9. Motion by S hopep, second by Scott-Childress to adopt the Resource Sharing recommendation regarding communications about items that are not in perfect condition as distributed in the packet. With 5 yes votes, 31 no votes and 3 abstentions, the motion FAILED.

B. New/Proposed Business & Information
   1. There was no new business.

C. Reports
   1. Advisory Committees
      i. System Services next meeting tbd.
      ii. Resource Sharing will be looking at fines and fees that can’t be waived.
      iii. Central Library/Collection Development annual weeding project will be similar to last year.

   2. MHLS
      i. MHLS Report
1. Item 2.3 (Shedrick) All directors are authorized to login to Sierra tables and set or change their own close dates. Reminder that an Action Memo is always on green paper and always requires a response. Sierra will upgrade approximately every quarter.
2. Item 4.2 (Aldrich) Project Outcome regional training will be held at MHLS in 2018 on 4/25.
3. Item 4.3 (Aldrich) Budgeting & Financial Management for Directors all day workshop on 12/11 counts toward Leadership credentials.
4. Item 5.2 (Aldrich) Community Engagement Lab Projects – Six libraries are interested so far.
5. Item 5.4 (Aldrich) Guidance for implementing opioid overdose prevention measures is now available; if a library is planning to administer opioid disrupters this is essential reading.
6. Vote outcomes (Aldrich) Very strong but margins are shrinking.
7. Item 6.3 (Advocate) Mango Languages will have one live webinar a month for the next three months.
8. Item 6.4 (Advocate) You can now control the number of emails that you get from OverDrive.
9. Item 7.2 (Advocate) MHLS Early Literacy Cohort II Project Applications due 2/2.
10. Item 9.1 (Aldrich) Construction Aid; start collecting anecdotes now.
11. Item 13.2 (Sloan) 58th Annual Membership Meeting – thank you for attending and save the date for next year 11/2/18.

D. Other
   1. Shout Outs
      i. Jean Buck
      ii. Margie Menard
      iii. Laurie Shedrick
      iv. Thea Schoep
      v. Gina Loprinzo

      2. Tom Sloan reminded everyone that we can login to Sierra and see all the libraries closed dates and can sort by date. Good tool when looking to see which libraries are closed on which holidays.

Meeting adjourned 11:55 AM.

Respectfully Submitted

Gloria Goverman, Secretary