

## MID-HUDSON LIBRARY SYSTEM

### Central Library/Collection Development Advisory Committee Meeting

**Date:** 1/12/18

**Location:** Charwat Meeting Room – Adriance Memorial Library

#### Committee Members Attending:

- ✓ Emily Chameides (Columbia)
- ✓ Tobi Farley (Columbia)
- ✓ Daniela Pulice (Dutchess)
- ✓ Carol Fortier (Dutchess)
- ✓ Tracy Priest (Ulster)
- ✓ Sue Ray (Greene)
- ✓ Maureen Garcia (Greene)
- ✓ Michele Capozzella (Putnam)
- ✓ Carol Donick (Putnam)
- ✓ Brooke Dittmar (Ulster)
- ✓ Merribeth Advocate (MHLS)

**Staff attending:** Tom Sloan, Tom Lawrence, Deb Weltsch, Laurie Shedrick

Minutes from the 11/16/17 meeting reviewed and approved by Daniela Pulice, seconded by Tracy Priest.

#### Discussion Items:

- 1) CLDA/CBA Expenditure Plan
  - a) The Committee reviewed the 2018 tentative Central Library Development/Central Book Aid Program budget.

**MOTION:** Maureen Garcia, seconded by Brooke Dittmar, made a motion for the Committee to accept the 2018 tentative CLDA/CBA budget. All in favor; motion passed.
- 2) Cooperative Collection Development
  - a) The 2017 Weeding Project yielded positive results and lists will be annually provided to member libraries. A discussion followed on the timing of the lists so as not to conflict with the Annual Report data and it was decided distribution would take place after the Annual Report submission deadline.

A presentation will be coordinated with each county meeting to refresh people's memories on what testing resources are available for free online and through MHLS databases.

A presentation will also be made at the March Director's Association meeting with a refresher on how to manipulate the data if the reports are sent in Excel.

- b) It was brought to the Committee's attention that patrons received abridged audiobooks when they thought they were requesting unabridged. Two lists were

sent to all member library directors: items with mismatches in the item record and a list of abridged titles the library was listed as owning. Overall, there was a 20% response rate.

### 3) Digital Collection Access

- a) The process of approval for E-resource price changes was discussed. In the middle of the year the directors approve the cost share estimates for the upcoming year and, as estimates, they may change. It was decided that if the estimated cost of an E-resource differed from the actual billed cost, DA approval would not be requested. The cost share chart will have enhanced wording to reflect that the estimated costs listed are based on historical pricing and may not be the actual billed cost.

As an example, the Chilton's database came in at a higher cost than estimated. The Central Library will absorb this increase and keep the members cost share the same.

- b) The Committee reviewed the database usage statistics for the past year. There was a question as to how many unique users Chilton's database has. This will be investigated.
- c) As part of the MHLS Plan of Service, a public awareness plot project was conducted for Consumer Reports. Posts regarding the product were placed on the Mid-Hudson Library System Facebook page and email blasts were sent to patrons who provided an email address in the system (individual libraries had the option to opt out if they wished). The results showed that Facebook posts did not promote an increase in usage while the email blasts encouraged more consistent use. The next database for this project will be RB Digital.
- d) The statistics for NextReads were reviewed. The difference in the number of newsletter subscribers from 2015 and 2018 was very small. The Committee will keep this in mind when it comes time to review the catalog enhancements. They will also take into consideration that NextReads is bundled with LibraryAware, which is used by some member libraries but cannot be paid for through CLDA/CBA restricted funds.
- e) The chart with the results of the action memo regarding Overdrive purchasing was reviewed. It was noted that some libraries who agreed to purchase items did not have a purchasing account. This will be discussed at the county meetings. Expenditures will be added to the chart and will be reviewed at the August CL/CD meeting to be sure libraries are spending what they have agreed to spend. Any shortfalls will be addressed at the county level.

The opportunity to purchase streaming video through Overdrive was presented. After much discussion, it was decided that the Committee needed more information before it could bring the recommendation to the Directors Association. The MHLS Overdrive interface includes a form for patrons to contact Mid-Hudson directly for support. The majority of the issues patrons experience are due to expired cards, incorrect PIN numbers or incorrectly entered barcodes. These are things that can be corrected by the library immediately. It was decided that the patron link for MHLS support will be removed. Libraries with issues that they cannot directly resolve should use the MHLS ticket system for support. Libraries receive an email regarding this change.

- f) The statistics for the RBDigital magazine collection were down from 2016 to 2017.

Respectfully submitted,  
Michele Capozzella