

MHLS Directors' Association
Minutes of Business Meeting – February 6, 2018
MHLS Auditorium

Columbia County		Dutchess County		Greene County		Putnam County		Ulster County	
<input checked="" type="checkbox"/> Chatham	DeLisle	<input type="checkbox"/> Amenia	Devine	<input type="checkbox"/> Athens	Dymond	<input type="checkbox"/> Brewster	Loprinzo	<input type="checkbox"/> Esopus	Dittmar
<input checked="" type="checkbox"/> Claverack	Schoep	<input type="checkbox"/> Beacon	Raff	<input type="checkbox"/> Cairo	Kamecke	<input type="checkbox"/> Carmel	Buck	<input type="checkbox"/> Highland	Dempsey
<input checked="" type="checkbox"/> Germantown	Place	<input checked="" type="checkbox"/> Beekman	Fortier	<input type="checkbox"/> Catskill	Ray	<input checked="" type="checkbox"/> Cold Spring	Thorpe	<input type="checkbox"/> Hurley	Decker
<input type="checkbox"/> Hillsdale	Briggs	<input type="checkbox"/> Clinton	McGuirk	<input checked="" type="checkbox"/> Coxsackie	Deubert	<input checked="" type="checkbox"/> Garrison	McCreery	<input type="checkbox"/> Kingston	Menard
<input checked="" type="checkbox"/> Hudson	Chameides	<input type="checkbox"/> Dover	Buckley	<input type="checkbox"/> Greenville	Flach	<input checked="" type="checkbox"/> Kent	Donick	<input checked="" type="checkbox"/> Marlboro	Jennerich
<input checked="" type="checkbox"/> Kinderhook	Giraldo	<input checked="" type="checkbox"/> E Fishkill	Goverman	<input type="checkbox"/> Haines Falls	Garcia	<input type="checkbox"/> Mahopac	Capozzella	<input checked="" type="checkbox"/> Milton	Skelly
<input type="checkbox"/> Livingston	Critchell	<input checked="" type="checkbox"/> Fishkill	Spann	<input type="checkbox"/> Hunter	Bain	<input checked="" type="checkbox"/> Patterson	Haar	<input checked="" type="checkbox"/> New Paltz	Giralico
<input checked="" type="checkbox"/> New Lebanon	Sears	<input checked="" type="checkbox"/> Hyde Park	Callahan	<input type="checkbox"/> Windham	Begley	<input type="checkbox"/> Put Valley	McLaughlin	<input type="checkbox"/> Phoenicia	Potter
<input type="checkbox"/> N Chatham	Kurashige	<input checked="" type="checkbox"/> LaGrange	DeBellis					<input type="checkbox"/> Pine Hill	Ortloff
<input checked="" type="checkbox"/> Philmont	Farley	<input type="checkbox"/> Millbrook	Harrison					<input type="checkbox"/> Plattekill	Georghiou
<input type="checkbox"/> Valatie	Powhida	<input checked="" type="checkbox"/> NE Millerton	Leo					<input type="checkbox"/> Rosendale	Alexander
		<input checked="" type="checkbox"/> Pawling	Avery					<input checked="" type="checkbox"/> Saugerties	Childress
		<input type="checkbox"/> Pine Plains	Hill					<input type="checkbox"/> Stone Ridge	Ford
		<input checked="" type="checkbox"/> Pleasant Valley	Pulice					<input type="checkbox"/> Ulster	Priest
		<input checked="" type="checkbox"/> PPLD	Lawrence			<input checked="" type="checkbox"/> Sloan		<input checked="" type="checkbox"/> W Hurley	Lustiber
		<input checked="" type="checkbox"/> Red Hook	Jardine					<input checked="" type="checkbox"/> W Shokan	Lawlor
		<input type="checkbox"/> Rhinebeck	Cook					<input type="checkbox"/> Woodstock	Kerr
		<input checked="" type="checkbox"/> Rhinecliff	Bartlett						
		<input checked="" type="checkbox"/> Staatsburg	Rothman						
		<input type="checkbox"/> Stanford Christiansen							
		<input checked="" type="checkbox"/> Tivoli	DelPriore						
		<input checked="" type="checkbox"/> Wappingers	Harrison						

MHLS Staff

- Advocate
- Aldrich
- Sheldrick
- Sloan

Meeting called to order by Chair Schoep at 10:02 AM

Brief Orientation to DA, intro of new SSAC officers, followed by words from new MHLS Board President Mark Wilson; the Board would like input from library directors on the search for a new system executive director to come through the SSAC.

2018 Calendar—Advocate presents calendar for MHLS DA and subcommittee meetings. DA business meetings will be alternating with workshop meetings.

A. Action Items

1. Approval of minutes of Dec. 1, 2017 meeting. Lawrence moves, Fortier seconds, PASSED
2. To enable feature in Encore that allows patrons to choose a default pickup location. Discussion on convenience to patrons versus serving needs of the home library. Spann moves, Giraldo seconds, PASSED.

B. New Proposed Business & Information--none

C. Reports

1. Advisory Committees

- a. System Services Advisory Committee—Lawrence reports on 1/22 meeting. Much of the meeting was a discussion of wording of mission statements of committees.
- b. Resource Sharing Advisory Committee —Giraldo reports on 1/25 meeting. Discussion on when committees make recommendations to the DA for a vote vs when they make decisions as a body. Lawrence refers to discussion of this topic at SSAC meeting. Giraldo adds that without some level of responsibility the committee does not increase the efficiency of decision making, which is the purpose of the committee. Discussion of additional subcommittees, non-committee member attendance/representation at meetings. Lawrence raises issue of value of Encore given its cost, and use by patrons, esp in light of projected budget cuts. Sheldrick suggests looking at features & analytics.
- c. Central Library/Collection Development Advisory Committee — Fortier reports on 1/22 meeting. Committee discussed value of NextReads, and ramifications of its retention on LibraryAware; Overdrive video & functionality.

MHLS Report:

1. Delivery Services—no report, questions referred to Tom Finnegan.
2. ILS & Cataloguing Services
Sheldrick reports:
 - If you are getting an “all ports busy” message when attempting to log in to Sierra, open a ticket with tech support so they can address the issue.
 - Cataloguing Roundtable Discussions coming up, dates & topics on MHLS calendar. Meetings will be available for remote participation via GoToMeeting.
3. Coordinated IT Services—part of Sheldrick’s report above
4. Professional Development & Continuing Education
Aldrich reports on Trustee Education & Project Outcome
5. Consulting & Development—in written report by Aldrich
6. Cooperative Collection Development & Digital Collection Access
Advocate reports on Overdrive holds reporting & how to interpret length of patron holds, and the effect of Advantage copy ownership on hold length.
7. Awareness & Advocacy
Aldrich reports on Governor’s proposed Executive Budget, resulting in 4% decrease to library aid and 42% decrease to construction aid. MHLS buying power has decreased by 31.5% since 2008, as calculated by T. Sloan. Reminder to inform our boards that state aid supports the system, so this is a blow to local library budgets (eg, ILS, delivery service, etc.) *New 2018 Advocacy Guide* is available at MHLS site to help you plan for Advocacy Day in Albany on Wed, Feb 28, includes profiles of your local legislator.
8. Interlibrary Loan Services: see Advocate’s written report

9. Construction Program Services—Aldrich reminds to declare intent to apply, with tips on preparing to apply at the MHLS site. Webinar & workshops will be scheduled.
10. Communications Among Member Libraries—no report
11. Special Populations:
Advocate reports on 2018 Outreach Mini Grant Program. **New requirement: Intent to Apply form must be submitted by April 9.**
12. Cooperative Efforts:
Youth Book Drive Registration closes 2/27, numerous slots for March distribution open at time of meeting.
13. Administrative:
 1. **Annual Report—Advocate reminder that report is due Feb. 16**
 2. MHLS Executive Committee Report—Sloan reports on meeting of 1/8
 3. Member information updates—Aldrich reminder to update this form so MHLS records are accurate

D. Tweet Out

Meeting adjourned 12:09 AM.
Workshop meeting Wed. March 7 at 10:00 am.
Business meeting Thursday April 5 at 10am.

Respectfully Submitted,

Julie DeLisle, Secretary