

**MID-HUDSON LIBRARY SYSTEM**  
**System Services Advisory Committee Meeting**

**Date:** 1/22/18

**Location:** Kingston Library

**Committee members attending:**

- Thea Schoep (Columbia)
- Julie DeLisle (Columbia)
- Tom Lawrence (Dutchess)
- Gloria Goverman (Dutchess)
- Sue Ray (Greene)
- Linda Deubert (Greene)

- Gina Loprinzo (Putnam)
- Patti Haar (Putnam)
- Margie Menard (Ulster)
- Julie Dempsey (Ulster)
- Tom Sloan (MHLS)

**Staff Attending:** Merribeth Advocate (MHLS), Laurie Shedrick (MHLS), Linda Vittone (MHLS)

**Others Attending:** Jeanne Buck (Resource Sharing Advisory Committee Chair)

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**Action Items:**

- A. **ACTION:** Election of 2018 DA/SSAC Officers
  - 1) Chair (serves as DA Chair) – (2018-Thea Schoep)
  - 2) 1st Vice Chair (serves as SSAC Chair) – (2018-Tom Lawrence)
  - 3) 2nd Vice Chair (fills in for Chair, in lieu of 1st Vice Chair, takes DA minutes in absence of the Secretary) – (2018-Margie Menard)
  - 4) Secretary (takes minutes of DA meetings) – (2018-Julie DeLisle)
  - 5) Assistant Secretary (takes minutes of SSAC meetings) – (2018-Gina Loprinzo)Goverman moved to accept, Haar seconded, all in favor.
- B. **ACTION:** Selecting 2018 Board Liaisons to MHLS Board Meetings
  - 1) Saturday, January 27 (snow Feb. 3) - 10 AM MHLS: TBD
  - 2) Saturday, March 17 (snow March 24) - 10 AM MHLS: Thea Schoep  
Board Member Orientation & Luncheon (two hours following Board Meeting)
  - 3) Wednesday, May 9 – 10 AM Greenville Public Library: Linda Deubert
  - 4) Wednesday, July 11 - 10 AM MHLS: Tom Lawrence  
Board/Staff Luncheon & Meeting (one hour following Board meeting)
  - 5) Wednesday, September 12 - 10 AM Desmond Fish Library (Garrison): Gina Loprinzo
  - 6) Saturday, December 8 - 10 AM MHLS: Tom Lawrence
- C. **ACTION:** Determining DA 2018 Meeting Event Topics
  - 1) Business Meeting: February 7 (snow Feb 8) – Tweet Out
  - 2) DA Workshop: March 7 – Topic: 2018 Weeding Project; Organizer: Tom Lawrence
  - 3) Business Meeting: April 4 – Table Talk: Narcan/Drug epidemic in libraries
  - 4) DA Workshop: May 1 – Topic: Serving the LGBTQ community; Organizer: Margie Menard
  - 5) Business Meeting: June 6 – Spotlight: County Joint Advocacy Endeavors  
Schoep & DeLisle – Columbia County Events  
Haar & Loprinzo – Putnam County Funding
  - 6) DA Workshop: July 19 - Topic TBD by survey by DeLisle, decided at May SSAC meeting
  - 7) Business Meeting: September 5 – Tweet Out/Spotlight: Display and discussion for member libraries to highlight their best flyers, social media posts, outreach efforts, etc.

8) DA Workshop: October 4 – Topic TBD by survey by DeLisle (2<sup>nd</sup> most popular), decided at May SSAC meeting

9) Business Meeting/Luncheon – November 15

D. **ACTION:** Review, Confirm or Edit DA Advisory Committee Charges

The term “Mission Statement” was changed to “Charge” for each committee. “Suggested Activities: was changed to “Activities Include.” Activities of the SSAC remained the same, and there was discussion regarding suggested changes to the RSAC and CCAC’s charges/activities.

**Discussion Items:**

A. Orientation to MHLS for New Directors

Sloan outlined plans for expanded orientation practices, including workshops/seminars on Tech Services, delivery, resource sharing, MHLS governance, etc. In addition to Rebekkah Smith-Aldrich’s initial meeting with new directors, topics will be covered on a rotating schedule.

B. Succession Planning for MHLS Executive Director

Sloan discussed his plan to complete his contract with MHLS on or before August 1, 2018, and conveyed how much he’s enjoyed his time here. He explained the MHLS Executive Committee is recommending that a search firm will be hired to find a successor, and the search committee will consist of the members of the MHLS Executive Committee. Member libraries should contact their MHLS Board representatives with any questions, concerns or comments.

Respectfully submitted

Gina Loprinzo, Assistant Secretary