

MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: May 23, 2018

Location: Mid-Hudson Library System

Committee Members Attending

- The Schoep (Columbia)
- Julie DeLisle (Columbia)
- Tom Lawrence (Dutchess)
- Gloria Goverman (Dutchess)
- Sue Ray (Greene)
- Linda Deubert (Greene)
- Gina Loprinzo (Putnam)
- Patti Haar (Putnam)
- Margie Menard (Ulster)
- Julie Dempsey (Ulster)

MHLS Staff Attending

- Tom Sloan (left at 11:15am)
- Merribeth Advocate
- Linda Vittone
- Other Staff

Others Attending

- Carol Fortier

1. Action Items – Old Business

- A. DA meeting topics and coordination: Schoep and DeLisle will coordinate the June 6 DA meeting spotlight on County Funding Advocacy, in consideration of the May 30 workshop on the same topic. Schoep and DeLisle will also develop a brief survey to member library directors to determine the topics of the July 19 and October 4 DA workshop meetings (see agenda for potential topics).
- B. Advisory Committee Charges: The Committee approved the revised charges for both the Central Library & Collection Development and Resource Sharing Advisory Committees.

2. Action Items - New Business

- A. 2019 Member Assessment: The Committee recommends the DA approve the proposed 2019 member assessments, as developed by MHLS.
- B. Revised MHLS Delivery Services Stops: The Committee recommends the DA approve the proposed modifications to the MHLS delivery service stops, as proposed by MHLS.

3. Review Items

- A. MHLS Executive Director Search: Sloan updated the Committee on the status of the search, including modifications to the search timeline.
- B. PC Management Software and Support from MHLS: In-depth discussion on the topic resulting in the plan to make it the topic of the July 19 DA workshop meeting, including vendor presentations (however, if this is not able to come together for July 19, the results of the previously mentioned survey will be the topic).
- C. Reviewing and Revising MHLS Plan of Service: Sloan presented his proposal for modifying the Plan of Service and the Action Plan. The Committee agreed with the proposed process. At this point, Sloan left the meeting.
- D. MHLS Support of Youth Services Staff: Lengthy discussion and exploration of how to review the Action Plan and to implement tweaks, now that the Plan is in its second year. Committee members discussed how the collective priorities may have changed given the significant director turnover since the Plan's development and implementation starting back in late 2015. The conversation focused on how MHLS can support staff needs, with an initial focus on youth services staff continuing education and development but broadening to other types of staff in member libraries. There was additional conversation on the "mission creep" of MHLS in providing programs for the public, as implemented under Action Plan Service Priority 9.5.D (Professional Development for Library Advocates). The Committee expressed the concern that when proposed and approved, this item was thought to be professional development on library advocacy (not women in politics and gun violence). As a result of this

conversation, the Committee will engage in a more thorough review of the Action Plan at its next meeting and forward to the DA any further recommendations for change.

- E. By-Laws: Lawrence led a discussion on the need to revise the current DA By-Laws with specific consideration to integrated all advisory committees and addressing if the DA would allow remote participation and voting at DA meetings (currently, this is prohibited and the consensus of the Committee was to keep it that way).

4. Other Business: None.

5. Information/Background Items

- A. SSAC Charge: The charge of the MHLS System Services Advisory Committee is to represent MHLS member library interests by collaborating with System staff and Board in determining services and how they are funded.
- B. Member Assessment Fees & eResources Fees: Annual timeline.
- C. 2018 SSAC Meeting Schedule: Lawrence will send a Doodle poll to determine exact dates in (1) mid-July, and (2) late September/early October.
- D. 2018 Board Liaisons to MHLS Board Meetings
 - i. Wednesday, July 11: Lawrence
 - ii. Wednesday, September 12 (Desmond Fish Library, Garrison): Loprinzo
 - iii. Saturday, December 8: Lawrence
- E. 2018 DA Meeting Schedule and Topics
 - i. June 6 (spotlight): County Funding Advocacy (Schoep and DeLisle)
 - ii. July 19 (workshop): PC Management Software or topic TBD (based on director survey)
 - iii. September 5 (tweet-Out): member library PR (MHLS staff)
 - iv. October 4 (workshop): Topic TBD (based on director survey)
 - v. November 15 (member/staff luncheon)