

**MID-HUDSON LIBRARY SYSTEM**  
**System Services Advisory Committee Meeting**

**Date:** 7/19/18

**Location:** Greenspan Board Room/Adriance

**Committee members attending:**

- Thea Schoep (Columbia)
- Julie DeLisle (Columbia)
- Tom Lawrence (Dutchess)
- Carol Fortier (filling in for Dutchess)
- Sue Ray (Greene)
- Linda Deubert (Greene)

- Gina Loprinzo (Putnam)
- Patti Haar (Putnam)
- Brooke Dittmar (Ulster)
- Julie Dempsey (Ulster)
- Tom Sloan (MHLS)

**Staff Attending:** Merribeth Advocate (MHLS), Laurie Shedrick (MHLS), Linda Vittone (MHLS)

**Others Attending:**

-----

**Action Items:**

- A. Determining DA 2018 Meeting Event Topics
  - 1. October 4<sup>th</sup> DA Workshop – Topics and Organizers  
Schoep reported the survey results showed 75% of new directors and 51% of all directors chose “long-term strategic planning” as their #1 topic for upcoming workshops, with “staff performance” coming in second. Therefore, the topic for October 4<sup>th</sup> will be “long-term strategic planning.” Lawrence will contact Marist College to find someone to do a presentation on this topic. Deubert asked if Board members could be included and it was agreed that they should be welcome.
  - 2. How future workshops are best organized  
Schoep expressed a need for guidelines for organizers of DA workshops. Lawrence suggested an email reminder and agenda be sent.

**Review Items:**

- A. New MHLS Executive Director - Sloan talked about how lucky we were to have 2 great candidates for the Executive Director position, and that the new Executive Director will be Rebekkah Smith Aldrich.
- B. Update on MHLS Delivery Vendor – Sloan talked about the issues there have been with the current delivery vendor. We are entering the 3<sup>rd</sup> year of a 3-year contract and are prepared to do an RFP for new services.
- C. DA Bylaws – Changes were limited to the language regarding committees (Article IV) and terms of office (Section E, to be moved to Section C.f.)
- D. NYLA Conference Grants – There were several suggestions regarding how a NYLA grant should work, including whether or not to include trustees and increasing the amount from \$250 to \$500; Lawrence will come up with a list of responses to be discussed at the next meeting.
- E. Process for updates to MHLS Plan of Service – Sloan had put out a request for comments from the directors and didn’t receive any; therefore, the process document was adopted.
- F. Rhinebeck request for a formula reconsideration for the assessments – Rhinebeck Director Steve Cook’s request was discussed, but no action will be taken at this time.
- G. Update on ILP Whitepaper Development – The current contract with Innovative is expiring in August, 2019. Shedrick spoke about the time she spent researching the various options and explained that it was narrowed down to Innovative and SirsiDynix. Many benefits that Innovative offers haven’t been used by MHLS due to past DA votes. It was suggested that some of these be brought up for discussion again since there are so many new directors who may feel differently. It was agreed that we

accept the working group's recommendation that energy moving forward be focused on assessing SirsiDynix and Innovative exclusively as our primary feasible options.

**Other Business:**

- A. SSAC Meetings
  - 1. Agendas will be developed cooperatively between the SSAC Chair and the MHLS Executive Director. The current format of Action Items, Review Items, and Other Business seems to be working. The next meeting will be on Monday August 13<sup>th</sup>, at 10am in the MHLS auditorium.
  - 2. Future meeting dates will be set by agreement from meeting-to-meeting or established through a Doodle poll created by the SSAC Chair. When meetings follow a DA meeting, MHLS will continue to order and pay for lunch for the Committee.
- B. Lawrence questioned whether items listed in the OPAC can be limited to local patrons, specifically museum passes. These were determined to be considered "special collections" and therefore can be limited to local patrons.
- C. RBDigital now offers many services such as video streaming, etc.

Respectfully submitted

Gina Loprinzo, Assistant Secretary