

## MID-HUDSON LIBRARY SYSTEM

### Central Library/Collection Development Advisory Committee Meeting

**Date:** 3/20/19

**Location:** MHLS Auditorium

#### **Committee Members Attending:**

- ✓ Emily Chameides (Columbia)
- ✓ Tobi Farley (Columbia)
- ✓ Daniela Pulice (Dutchess)
- ✓ Carol Fortier (Dutchess)
- ✓ Tracy Priest (Ulster)
- ✓ Brooke Dittmar (Ulster)
- ✓ Sue Ray (Greene)
- ✓ Maureen Garcia (Greene)
- ✓ Michele Capozzella (Putnam)
- ✓ Carol Donick (Putnam)

**Also in attendance:** Rebekkah Smith Aldrich (MHLS), Laurie Shedrick (MHLS), Tom Lawrence (Poughkeepsie), and Deb Weltsch (Poughkeepsie), Thea Schoep (Claverack)

#### **Agenda**

##### **1) Review minutes of last meeting**

The minutes of the January 16, 2019 meeting were reviewed and accepted.

##### **2) Review and recommend proposed CLDA/CBA budget for the following year**

Tom noted that, as of February, close to 1/3 of the funding for Overdrive nonfiction has been spent. Most of the money has gone towards bestsellers with additional funds being spent on nonfiction of considerable interest or recommendations. Additionally, there has been an increase in the price of digital audiobooks which do not circulate particularly well.

The main discussion focused on the delivery contract. The contract with the current vendor expires on June 30, 2019 and MHLS staff has undertaken a request for proposal (RFP) process. The bid from the lowest qualified bidder exceeds the current budget allocation by \$55,116. In addition, if Mid-Hudson were to switch to a new vendor, 60-90 days notice is required.

Mid-Hudson operating funds consist of state aid (75%) and member assessment (25%). MHLS has been able to designate \$330,400 toward delivery services for the coming year.

The committee discussed using \$50,000 of unassigned CLDA funds for 2019 and increasing members' assessment, which has not gone up since 2012, if necessary.

The final decision was to recommend that the DA adopt a process where the cost of delivery is determined over a three-year period. The current year would be funded through the use of CLDA and MHLS funds, and an increase in member assessment.

### 3) Review potential changes to E-resources cost share

At the January meeting, Laurie was asked to research Lynda.com, Niche Academy, Universal Class and Ancestry.com as potential new resources.

**Lynda.com** was immediately ruled out as the pricing started at \$132,000.

**Niche Academy** offers accessible online training which gives patrons and staff lessons on how to use eResources. Tutorials can be updated as the resources evolve. Pricing is as follows: \$8,100/1 consortia license (all libraries would have access to the same menu of items), \$17,400/county, \$58,565/1 license per library plus MHLS (each library could customize the items available on their menu).

**Universal Class** gives access to high quality, online courses which include lessons, exams, assignments, discussion boards, and assessments to help track an individual's progress. The price is \$24,000, which includes a 20% discount.

Also offered by RBDigital is **Hoonuit**, formerly Atomic Training, which offers online training on hundreds of common software applications and devices including Microsoft Office, Adobe Creative Suite, Google Docs, and iPad. It is offered as an add on to Universal Class at \$14,000, which includes a 50% discount.

**Ancestry.com** is an online family history resource with access to hundreds of years of history in historical documents and photos from around the world. The price is \$24,852 which includes 1 access point/library (no remote access).

With **Heritage Quest** online: \$38,926

With **Fold** [military information]: \$38,033

With both **Heritage Quest** and **Fold**: \$55,832

There were also several requests from the Chairs of the County groups:

**Blueprint** – crafting classes at all levels – not available to libraries

**Brainpop** – animated educational site for children – phone quote of \$2,550/library – they would discount 25% for a total of \$126,225

**Credo** – information skills solutions - \$26,400 which includes a 20% discount for Public Core Content (3 million entries) or \$49,500 which includes a 25% discount for Complete Core Content (6 million entries)

**Gale Declassified Documents Reference System** – curated access to classified federal government files which were made available for public view due to the Freedom of Information Act - \$25,163 which includes a \$413 hosting fee.

The committee agreed that Universal Class would be the best choice from the options presented. RBDigital has agreed to prorate Ulster County since they already subscribe. A discussion followed on if the cost should be shared among the member libraries or fully funded with Central Library money.

**4) Review Overdrive Collection Development guidelines**

The document will be posted as a Google doc so that all members of the committee can add their comments for discussion at the next meeting (which will be determined by a Doodle poll).

Several points were made: libraries are already unable to purchase enough to satisfy demand and the individual Advantage accounts make it difficult to determine the need.

**5) Training update**

Collection Development Assessments will begin in May.

The Fall topic will be News Literacy/Identifying Fake News.

Deb distributed a document listing all of the services Adriance, as the MHLS Central Reference Library, provides.

**6) 2018 Public Awareness Campaign results: RBDigital**

Last year, an email blast was sent to inform patrons of the RBDigital magazine service. Circulation skyrocketed after the second email was received, but this could also be because auto checkout had been enabled. Approximately 47,000 emails went out and this resulted in 118 new users. In the end, the staff time invested for 118 new users is not the best use of funds. The committee felt that it was an interesting experiment but it should not be continued. Members discussed that embedding our resources in programming may be a better way to get the word out.

The meeting adjourned at 12:00 pm.

Respectfully submitted,  
Michele Capozzella