# 2020 Meeting Calendar for DA & DA Committees

## January

**SSAC:**
- Orientation to the committee
- Review of committee charge
- Planning for the year

**RS:**
- Orientation to the committee
- Review of committee charge
- Planning for the year

**CL/CD:**
- Orientation to the committee
- Review of committee charge
- Planning for the year

## February

**DA:** Business Meeting – Wed Feb 19 (snow date if needed Feb 20)
- Advisory Committee Reports
- MHLS Staff Reports

Followed by New Directors Forum

## March

**DA:** Workshop – Thu March 5
- Topic identified by SSAC/DA
- Event organized by Directors

**RS:** Topics TBD

**CL/CD:**
- Review OverDrive Collection Development Guidelines
- Review Potential Changes to E-Resources Cost-share based on usage reports
- Review & recommend proposed CLDA/CBA budget for following year

## April

**DA:** Business Meeting – Tue Apr 7
- Review of OverDrive Collection Development Guidelines
- Advisory Committee Reports
- MHLS Staff Reports

Followed by Leadership Circle

## May

**DA:** Workshop – Tues May 5
- Topic identified by SSAC/DA
- Event organized by Directors

**SSAC:**
- Finalize & recommend Member Assessment
- Review and recommend Delivery Stop Schedule

**RS:** (after May 7 to accommodate IUG)
- Topics TBD

**CL/CD:**
- Finalize and recommend E-Resources Cost-share

## June

**DA:** Business Meeting – Wed Jun 10
- Estimate of E-Resources
- Tentative Member Assessment Table
- Review Delivery Stop Schedule
- Advisory Committee Reports
- MHLS Staff Reports

Followed by New Directors Forum

## July

**DA:** Workshop – Thu July 9
- Topic identified by SSAC/DA
- Event organized by Directors

## August

**RS:**
- Topics TBD

**CL/CD:**
- E-Magazine Collection/Service Review for finalizing order due in Oct
- Discuss & decide on Spring/Fall training for the following year

Followed by Leadership Circle

## September

**DA:** Business Meeting – Wed Sep 9
- Advisory Committee Reports
- MHLS Staff Reports
- Annual PR Exchange

Followed by Leadership Circle
<table>
<thead>
<tr>
<th>October</th>
<th>November</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DA: Workshop – Tues Oct 6</strong>&lt;br&gt;• Topic identified by SSAC/DA&lt;br&gt;• Event organized by Directors</td>
<td><strong>DA: Business Meeting/Luncheon – Thurs Nov 12</strong>&lt;br&gt;• Approval of Annual DA Meeting Calendar&lt;br&gt;• Review Allocation of Member Capital Fund&lt;br&gt;• Review of MHLS Budget&lt;br&gt;• Advisory Committee Reports&lt;br&gt;• MHLS Staff Reports</td>
<td></td>
</tr>
<tr>
<td><strong>SSAC:</strong>&lt;br&gt;• Review &amp; recommend Annual DA Meeting Calendar&lt;br&gt;• Review &amp; recommend Allocation of Member Capital Fund&lt;br&gt;• Choose SSAC Officers &amp; Board Liaisons for the coming year&lt;br&gt;• Report on the MHLS Budget</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>RS:</strong>&lt;br&gt;• Topics TBD</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Key:**
- DA = Directors Association
- SSAC = System Services Advisory Committee
- RS = Resource Sharing Advisory Committee
- CL/CD = Central Library / Collection Development Advisory Committee

**DA packet deadlines for Business Meetings:**
- February 11
- March 30
- June 2
- September 1
- November 2