

MHLS Directors Association | Meeting Minutes

April 20, 2022 | Via GoToMeeting

| Columbia County | | | Dutchess County | | | Greene County | | | Putnam County | | | Ulster County | | | |
|-----------------|---------------|-------------------|-----------------|---------------------|-------------|---------------|--------------|----------|---------------|---------------|---------------------|---------------|-----------|-------------|------------------------|
| | Chatham | McCreery | X | Amenia | Herow | X | Athens | Benjamin | X | Brewster | Loprinzo | X | Esopus | Dittmar | |
| X | Claverack | Schoep | X | Beacon | Salierno | | Cairo | Kamecke | X | Carmel | Buck | | Highland | Dempsey | |
| X | Germantown | Place | X | Beekman | Fortier | X | Catskill | Hague | X | Cold Spring | Reinhardt | X | Hurley | Campbell | |
| X | Hillsdale | Gaskell | X | Clinton | Bancroft | X | Coxsackie | Benson | | Garrison | Farabaugh | | Kingston | Menard | |
| X | Hudson | Chameides | X | Dover | Perolli | | Greenville | Flach | | Kent | Donick | | Marlboro | Jennerich | |
| X | Kinderhook | Pavloff | | East Fishkill | Goverman | X | Haines Falls | Garcia | X | Mahopac | Capozzella | X | Milton | Skelly | |
| X | Livingston | Tremper-Wollerton | X | Fishkill | Spann | X | Hunter | Pushman | X | Patterson | Harrison | X | New Paltz | Murphy | |
| | New Lebanon | Hoffman | X | Hyde Park | Chance | | Windham | Begley | X | Putnam Valley | Antoinette & Stubbs | | Phoenicia | Potter | |
| | North Chatham | Wills | X | LaGrange | De Bellis | | | | | | | | Pine Hill | Vella | |
| X | Philmont | Farley | X | Millbrook | Tsahalis | | | | | | | | X | Plattekill | Lanspery |
| X | Valatie | Powhida | | NorthEast-Millerton | Leo-Jameson | | | | | | | | X | Rosendale | Scott-Childress |
| | | | X | Pawling | Avery | | | | | | | | X | Saugerties | Russell |
| | | | X | Pine Plains | Tackett | | | | | | | | | Stone Ridge | Ford |
| | | | X | Pleasant Valley | Pulice | | | | | | | | | Ulster | Collins |
| | | | X | Poughkeepsie | Lawrence | | | | | | | | | West Hurley | Lustiber |
| | | | X | Red Hook | Jardine | | | | | | | | X | West Shokan | Lawlor |
| | | | | Rhinebeck | Cook | | | | | | | | X | Woodstock | Gocker |
| | | | | Rhinecliff | Bartlett | | | | | | | | | | |
| | | | X | Staatsburg | Rothman | | | | | | | | | | |
| | | | X | Stanford | Cerul | | | | | | | | X | | MHLS Staff |
| | | | X | Tivoli | DelPriore | | | | | | | | X | | Rebekkah Smith Aldrich |
| | | | X | Wappingers | Harrison | | | | | | | | X | | Laurie Shedrick |
| | | | | | | | | | | | | | X | | Casey Conlin |
| | | | | | | | | | | | | | X | | Nina Acosta |

Meeting Called to Order by Chair Capozzella at 10:00am

A. Action Items

- Approval of Minutes: February 2022**, as amended for the corrected spelling of “camaraderie” : Fortier motioned, Jardine seconded, passed unanimously
- Create Discrete Records for All Editions of Print Materials:** De Bellis motioned, Tremper-Wollerton seconded. After much discussion on the pros and cons of creating separate records for hardcovers, trade paperbacks, and mass market paperbacks and the potential for cataloging errors, patron confusion, and unnecessary work, 25 were against and 3 abstained, so the motion did not pass. The DA referred this topic back to the Resource Sharing Committee for further discussion.
- Create an Ad Hoc Committee to Develop a Strategy for Digital/e-Resource Purchasing:** Schoep motioned, Chance seconded, passed unanimously

B. New/Proposed Business & Information - **none**

C. Reports

a. Advisory Committee Reports

- i. System Services Advisory Committee: no updates, next meeting is May 10
- ii. Resource Sharing Advisory Committee: met on March 10: In addition to the limited p-type pilot for Kingston, Poughkeepsie wants to create a limited-access p-type for people from correctional institutions to use for access to inhouse resources only.
- iii. Central Library/Collection Development Advisory Committee: no updates, next meeting is May 3

b. MHLS

i. Staff Report

Shedrick

- 4 more libraries added to the Vega pilot, 28 staff members trained, more eyes on the product
- Sierra server move was successful – no problems noted to date
- E-commerce process moved to PayPal for security
- 5/19 – Sierra Users Group meeting: many new things coming out; demo on Vega
- Be aware that the cost of computers and equipment is currently 30% higher with greater turnaround time through MHLS
- *Beyond the Library WiFi Access Project*: final piece received and the deadline is tight for installation at the 43 participating libraries, so please respond timely when contacted by Gerry Formby
- Reciprocal Lending Agreement with UHLS: there's a new tab on the OverDrive monthly report breaking down those checkouts by p-type, so you can see your patron activity

Smith Aldrich

- Extended her thanks for all the efforts of the Directors for a very successful Advocacy Day: construction aid funding restored, library funding increased, *Love Your Library* funds of \$150,000 to be released for the Summer Reading Programs
- NYS Annual Reports have all been submitted, but there may be questions from DLD, so stay tuned
- Open Meetings Law is ever-changing due to the pandemic; the adjustment for remote Board meetings sunsets on 6/8 (for now). Please read the Q&A that Casey posted on the notices earlier today for further clarification about remote meetings
- Trustee education is well underway and open to Directors as well; recordings are available; there are also DYI tips for training your Board
- June 16 - *Pathways to Sustainable Funding* program: multi-year budget planning for the future, with emphasis on competitive staff salaries/benefits and digital collections
- *Public Library District Toolkit* is a new resource from the NYS Library containing strategies to assure legal and financial stability for your library.
- Joan Kay is retiring from MHLS at the end of May – please feel free to reach out, wish her well, and express thanks for all the great work she has done for our system.

Conlin

- There are 2 upcoming programs in the EDI series for directors and staff
- DUNS number to Unique Entity Identifier: needed for the construction grant – submit your questions to Casey
- 414 meetings are going well
- The digital navigators of the Hudson Valley should be attending the twice-monthly meetings

- *The Great Giveback* is on 10/15 – information forthcoming
 - *The Library of Local* kiosks are in place at the participating libraries and promotional materials are coming.
 - The NYS Construction Grant application process becomes increasingly more difficult each year, so please consult Casey immediately about your project to ascertain eligibility and any potential problems. There is a **strict** deadline of 8/12 for submission to MHLS. **Reminder:** All directors are asked to please fill out *The Construction Needs Update & Intent to Apply for State Aid for Library Construction Memo* even if you **do not** plan to apply for a construction grant this year - due by May 24th.
 - Reminder to please submit information about the good things being done at your library for the MHLS Bulletin: pictures with captions, program/project descriptions, etc. are welcome.
- ii. Board Liaison Report
- Mary De Bellis, SSAC rep, attended the MHLS Board Meeting on March 12, 2022:
- The trustees had no questions for Mary
 - They noted that MHLS is in good fiscal shape, thanks to conservative efforts and efficient management by Saran, Rebekkah, and the MHLS staff.
 - Rebekkah reported on Advocacy Day results, the budget bills coming out, and funding opportunities for increased broadband.
 - Our county trustee representatives attended Board meetings at the Brewster, Phoenicia, and Woodstock libraries with very favorable feedback. They are eager to attend others, so Directors should please invite their reps to one of their Board meetings. They like to see what's happening in their county libraries and can lend their support, if desired.

There being no further business, a motion to adjourn the meeting at 11:35 am was made by Schoep, seconded by Jardine.

Respectfully submitted by Mary M. De Bellis, Secretary

Next:

- DA Business Meeting: June 14, 2022 10:00am