Meeting called to order by Chair pro- temp T. Lawrence at 10:00 am

Welcome to new directors: Victoria Herow, Amenia  
Thomas Finnegan Interim Millbrook  
Katie Scott-Childress moving from Saugerties to Rosendale

A. Action Items

2. Online Patron Registration in Encore. Motion B. Avery second M. DeBellis  
   L. Shedrick offered clarification. Action memo will go out, libraries can choose to go with Sierra or have link to their own registration form. Passed unanimously
4. P-Type as Library Affiliation indicator, freeing home library to be used as Patron pickup moved by B. Avery, second K. Scott-Childress. Passed unanimously
5. New material types for “e” content. Motion M. DeBellis, second A. Dragon. Passed unanimously
6. Approval of Guidelines for Overdrive Collection Development with CLDA and CBA funds.  
   Moved by A. Dragon second K. Salierno. Passed unanimously
B. New/Proposed Business & Information

1. Annual Appreciation Luncheon- M. DeBellis will be organizing once again. Will be held after DA Business meeting Nov 6. Annual event with Directors hosting to thank MHLS staff for all they do for us. Flyer will be coming soon.

C. Reports

1. Advisory Committee Reports
   a. System Services Advisory Committee (next meeting 10/10)
   b. Central Library/Collection Development Advisory Committee report on meeting of 8.23.2019 (next meeting TBD in 2020)
      T. Lawrence reported. Finalizing RBDigital magazine order. Universal Class will be available to everybody for 3 years. Reminder Consumer Reports is no longer available.
   c. Resource Sharing Advisory Committee Meeting report on meeting of 8.6.2019 (next meeting TBD)
      B. Avery reported. In addition to the action items approved previously committee discussed the new Knowledge Base which will be unveiled soon. Reviewed Online Patron Registration Welcome letter and made corrections. Reviewed process MHLS uses to catalogue ebook records.

2. MHLS Report to Member Library Directors
   a. L. Shedrick. Sept 25 moving hosting server from Syracuse to AWS (Amazon) MHLS has reached out to all vendors with new IP address. Details can be found in FAQ. Domain name will not change
   b. Sierra Road Map- Text messages ready to go live. Will be on main screen of patron record in Encore. Staff should not enter mobile phone in mobile field. Patron needs to opt in in Encore to approve possible data charges from their provider. Briefing will go out to staff.
   c. Decision Center- Hoping to start training in October. Will be a lot of documentation
   d. New Knowledge Base- More user friendly. Will be rolled out soon
   e. Telephone Notification- Being replaced with new teleforms system and hardware. Will have more information on date once available.
   f. C. Conlin-Trustee Essentials coming up.
   g. Turning Outward 2019 Wrapping up. Looking for participants for 2020
   h. R. Smith- Aldrich-Union Vale Contract: Four impacted libraries have sent proposal. If Union Vale does not agree- certain services will be blocked. Proposed restrictions will be presented at Nov DA meeting if no agreement is reached.
   i. C. Conlin. Copyright reminder- Make sure to use images with permission for reuse.
   j. Reminder Sexual Harassment Prevention Training- All staff need to be trained by Oct 9.
   k. R. Smith- Aldrich- MHLS Annual meeting 10/25 at FDR Library. Keynote speaker will be Miguel Figueroa.

Motion to adjourn by S. Cook Meeting adjourned 11:30 am

Lab Project Panel presentation on Programming followed business meeting

Respectfully Submitted,

Julie Kelsall-Dempsey