

MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: October 10, 2019

Location: MHLS Auditorium

Committee members attending:

- Thea Schoep (Columbia)
- Julie DeLisle (Columbia)
- Tom Lawrence (Dutchess)
- Mary De Bellis (Dutchess)
- Sue Ray (Greene)

- Catherine Benson (Greene)
- Gina Loprinzo (Putnam)
- Stephanie Harrison (Putnam)
- Margie Menard (Ulster)
- Julie Dempsey (Ulster)

Staff Attending: Rebekkah Smith Aldrich (MHLS), Laurie Shedrick (MHLS)

Action Items:

1. Review minutes from the last meeting

The minutes from the May 22, 2019 were approved.

2. Review & Recommend Annual DA meeting calendar

The proposed calendar, drafted on October 10th, was approved for recommendation to the DA. Suggested workshop topics are: "Hudson Valley Pattern for Progress" (Tom will make arrangements); "Sierra Topics," including Mobile Worklists and Decision Center; "State Contracts & E-Rate" (Tom will contact someone from GFOA, Julie will contact John Rossi from TeleTech Associates).

Some suggested topics for panel discussions, spotlights, or roundtable discussions included: Directors' Reports; Summer Reading Programs; Print-on-demand Museum Passes; and Services to Special Populations.

3. Choose DA/SSAC Officers & Board Liaisons for the Coming Year

Chair (serves as DA Chair) - Margie Menard

1st Vice Chair (serves as SSAC Chair) – Julie Dempsey

2nd Vice Chair (fills in for Chair, in lieu of 1st Vice Chair, takes DA minutes in absence of the Secretary) – Mary De Bellis

Secretary (takes minutes of DA meetings) – Gina Loprinzo

Assistant Secretary (takes minutes of SSAC meetings) – Catherine Benson

Continued Business:

The committee recommends the DA adopt a taskbar on the Encore homepage.

There will be an action memo regarding links for getting a library card online and available databases from the member libraries.

New Business:

1. MHLS Staff Reports

a. Review of MHLS Mid-Year Adjusted Budget & 2020 Financial Forecast

Rebekkah reviewed the adjusted budget, which was emailed to the committee prior to the meeting.

b. Union Vale Contract Update – negotiations are still underway.

c. Tech Support Coverage Update

Starting November 1st, there will be no tech support on Saturdays.

d. ILS Road Map v2.0

A training agenda is in place for Mobile Worklists. Decision Center is on hold for the time being.

Next SSAC meeting: TBD

Respectfully submitted,

Gina Loprinzo

Assistant Secretary