MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: October 10, 2019
Location: MHLS Auditorium

Committee members attending:
- Thea Schoep (Columbia)
- Julie DeLisle (Columbia)
- Tom Lawrence (Dutchess)
- Mary De Bellis (Dutchess)
- Sue Ray (Greene)
- Catherine Benson (Greene)
- Gina Loprinzo (Putnam)
- Stephanie Harrison (Putnam)
- Margie Menard (Ulster)
- Julie Dempsey (Ulster)

Staff Attending: Rebekkah Smith Aldrich (MHLS), Laurie Shedrick (MHLS)

Action Items:
1. Review minutes from the last meeting
   The minutes from the May 22, 2019 were approved.

2. Review & Recommend Annual DA meeting calendar
   The proposed calendar, drafted on October 10th, was approved for recommendation to the DA.
   Suggested workshop topics are: “Hudson Valley Pattern for Progress” (Tom will make arrangements); “Sierra Topics,” including Mobile Worklists and Decision Center; “State Contracts & E-Rate” (Tom will contact someone from GFOA, Julie will contact John Rossi from TeleTech Associates).

   Some suggested topics for panel discussions, spotlights, or roundtable discussions included: Directors’ Reports; Summer Reading Programs; Print-on-demand Museum Passes; and Services to Special Populations.

3. Choose DA/SSAC Officers & Board Liaisons for the Coming Year
   Chair (serves as DA Chair) - Margie Menard
   1st Vice Chair (serves as SSAC Chair) – Julie Dempsey
   2nd Vice Chair (fills in for Chair, in lieu of 1st Vice Chair, takes DA minutes in absence of the Secretary) – Mary De Bellis
   Secretary (takes minutes of DA meetings) – Gina Loprinzo
   Assistant Secretary (takes minutes of SSAC meetings) – Catherine Benson

Continued Business:
The committee recommends the DA adopt a taskbar on the Encore homepage.

There will be an action memo regarding links for getting a library card online and available databases from the member libraries.
New Business:

1. **MHLS Staff Reports**
   a. Review of MHLS Mid-Year Adjusted Budget & 2020 Financial Forecast
      Rebekkah reviewed the adjusted budget, which was emailed to the committee prior to the meeting.

   b. Union Vale Contract Update – negotiations are still underway.

   c. Tech Support Coverage Update
      Starting November 1st, there will be no tech support on Saturdays.

   d. ILS Road May v2.0
      A training agenda is in place for Mobile Worklists. Decision Center is on hold for the time being.

**Next SSAC meeting: TBD**

Respectfully submitted,
Gina Loprinzo
Assistant Secretary