

# Mid-Hudson Library System Directors Association

## Agenda Attachment | Business Meeting | Tuesday, April 7, 2020

### Action Item #2: Specific Restrictions on Lending Non-Print Materials to Union Vale Patrons

**Background:** The Mid-Hudson Library System's Free Direct Access Plan allows for systemwide restrictions to be requested should an unserved municipality decline to provide equitable funding to libraries' whose circulation figures are 5% or more made up of the circulation of items to residents of said municipality. To this end, the boards of the Beekman and Millbrook libraries filed claims of "serious inequities and hardships" with the MHLS Executive Director and requested that the MHLS Board consider the allowable systemwide restrictions on holds and loans of nonprint materials to Union Vale residents. At their December 2019 board meeting, the MHLS Board voted unanimously to accept these claims and authorized and directed the MHLS Executive Director to confer with the MHLS Directors Association to implement a plan to restrict Union Vale cardholders from non-print resources (i.e. DVDs, CDs, Video Games, Audiobooks, special collections (i.e. museum passes and kits), and downloadable content current available through OverDrive Advantage Accounts paid for with local funds), should no contract be in place for the town to financially contribute to the impacted libraries by December 31, 2019. At the libraries' request, the System held off on restrictions to allow more time for negotiation in the first quarter of 2020. The two libraries renewed their claims in March 2020 which the MHLS Board reviewed and once again voted unanimously to accept these claims and authorized and directed the MHLS Executive Director to confer with the MHLS Directors Association to implement a plan to restrict Union Vale cardholders, keeping in mind the sensitive nature of the COVID-19 Emergency.

**Issue:** No contract for library services has been in place since January 1, 2020 with the Town of Union Vale. Therefore, as directed by the MHLS Board of Trustees, the MHLS Executive Director, in coordination with the immediately impacted libraries, is moving forward to implement systemwide restrictions as described above for residents of the Town of Union Vale once the COVID-19 Emergency is over.

**Recommendation:** Once the COVID-19 Emergency stay-at-home mandates have been suspended: a) Specifically exclude holds and loans of nonprint materials, defined as DVDs, CDs, video games, audiobooks, special collections (i.e. museum passes and kits), and downloadable content current available through OverDrive Advantage Accounts paid for with local funds, to Union Vale residents; b) Provide a pop-up message in Sierra to alert front desk staff to this situation; c) Provide a message within Encore to alert Union Vale patrons to the restrictions; and d) Provide an email message to Union Vale patrons and a handout for frontline library staff to explain this situation to Union Vale patrons.

**Status:** Reported on to the DA by the Executive Director in September 2019; Right of libraries to request restrictions endorsed by vote of the DA at 11.6.2019 DA meeting; update provided at February 2020 DA meeting.

### **Action Item #3: Approval of Guidelines for OverDrive Collection Developed with Central Library Aid (CLDA) and Central Book Aid (CBA) Funds**

**Background:** CLDA/CBA funds are appropriated annually by the MHLS Central Library/Collection Development Advisory Committee to cover a portion of the non-fiction content in the shared OverDrive collection

**Issue:** The committee discussed the lack of clarity surrounding what can be recommended for purchase by member library directors to the Central Library.

**Recommendation:** The committee recommends item 2.a. be amended to note that directors are encouraged to send high demand purchase suggestions to the Central Library, via PPLD Executive Director, Tom Lawrence, if they feel more copies are needed.

**Status:** Discussed at the 3.2.2020 CL/CD meeting; Action Item at April DA meeting

### **Action Item #4: Approval of Guidelines for OverDrive Collections Developed with Advantage Plus Accounts**

**Background:** As of 2019, MHLS no longer collects cost-share funds to spend on the shared collection. Individual libraries use OverDrive Advantage Accounts to build their own collections.

**Issues:** Two issues were discussed, the first related to creating clarity as to what members can expect to be purchased with Central Library Development Aid/Central Book Aid and the other, how the current Macmillan embargo impacts the shared collection.

**Recommendation:** (1) To provide clarity in regards to CLDA/CBA funds the committee recommends an item 1.c. be added to the guidelines to note that Central Library Aid augments the purchase of best-selling and popular non-fiction titles for the collection. (2) In light of the current Macmillian embargo the committee recommends amended item 2.d to read “when allowed by publisher.”

**Status:** Discussed at the 3.2.2020 CL/CD meeting; Action Item at April DA meeting