

MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: March 6, 2023

Location: Online via GoToMeeting

Committee members attending:

- ☒ Tammy Gaskell (Columbia)
- ☒ Michelle Hoffman (Columbia)
- ☒ Carol Bancroft (Dutchess)
- ☒ Rhiannon Leo-Jameson (Dutchess)
- ☒ Kimberly Benjamin (Greene)
- ☒ Caroline Ford (Greene)
- ☒ Gina Loprinzo (Putnam)
- ☐ Deirdre Farabaugh (Putnam)
- ☒ Darren Lanspery (Ulster)
- ☒ Gillian Murphy (Ulster)

Staff Attending: Laurie Shedrick (MHLS), Nina Acosta (MHLS), Rebekkah Smith Aldrich (MHLS)

10:05 call to order

Minutes from 1/26/2023 meeting reviewed. Moved by Gillian Murphy, seconded by Tammy Gaskell. Approved unanimously.

Review RSAC Charge:

Charge: The Resource Sharing Advisory Committee is charged to establish best practices and procedures related to the sharing of resources among libraries and to recommend relevant policies to the Directors' Association. Activities include:

- Review Resource Sharing policies, procedure, and practices related to the shared ILS
- Review and edit the Resource Sharing Standards Document
- Address concerns submitted by member libraries pertaining to resources sharing among libraries

1) Overdrive's Cost Per Circ (CPC) Policy: Discussion about the guidelines on how to use/purchase Cost per Circ titles. There was discussion about individual libraries using cost per circ to satisfy high hold local demand, but that would not be inline with the current practice of purchasing a copy for the shared collection. It was mentioned that Overdrive spending is rising among member libraries. Please see action item at the end of this document.

2) Vega Rollups for Material Types: discussion about whether merging paperbacks on the same record as hardcover copies is a good idea.

- When filling holds patrons will be given the next available copy and they may want the hardcover and may not get it.
- There are often multiple versions of paperbacks: mass market, movie tie ins, library binding, trade paper, etc. if the items are all linked that could cause confusion.



The kite runner

Hosseini, Khaled.

Published: 2003-2013 | English

Traces the unlikely friendship of a wealthy Afghan youth and a servant's son, in a tale that spans the final days of Afghanistan's monarchy through the atrocities of the present day.

See Full Excerpt

Book
Available

eBook
Available

Large Print
Available

Audio CD
Available

Audio Book Playaway
Unavailable

✓ On shelf at one or more locations

Adrianse | Amersia | Athens | Beacon | Carmel | Chatham

View All Locations

Request Available Copy

0 holds 54 copies

Edition information ^

	Publication Date	Edition	Details	Publisher	Physical Description	Availability	
▼	2013	Riverhead 10th anniversary ed.	i	New York : Riverhead Books, 2013.	xiv, 371 pages ; 21 cm.	Available	Request Available Copy
▼	2007	Illustrated ed.	i	New York : Riverhead Books, 2007.	xiii, 329 pages ; 24 cm.	Available	Request Available Copy
▼	2003	—	i	New York : Riverhead Books, 2003.	324 pages ; 24 cm.	Available	Request Available Copy

- 3) The committee reviewed the current Inter Library Loan (ILL) Policy in Resource Sharing. The included policy is scheduled to be reviewed annually for adherence to regional guidelines. The includes cover regional issues but are incomplete for local policies regarding eligibility for ILL. Laurie will have a sample for us so that the policy can be modified to include the complete policies around ILL.

Current Policies in RSAC

Inter Library Loan (ILL)

1. ILL Loan periods

A. Be aware that any hold being sent to 'PATRN NAME: Mid-Hudson Library System-ILL-OCLC/ILL' is an out of area request, which will have an extended loan period in accordance with regional ILL lending procedures.

2. OCLC ILLs

A. Any hold for 'Mid Hudson Library System ILL-OCLC' is an out of area request and will have an extended loan period in accordance with regional ILL lending procedures.

B. When an item that has been filled via OCLC by MHLS ILL Department becomes overdue, it is the prerogative of the owning/loaning library to determine whether or not to grant a renewal. It is the responsibility of the requesting library to notify MHLS ILL Department that a renewal is needed, before the due date. Items that become overdue may affect the ability of other MHLS libraries to borrow through OCLC.

C. MHLS will bill each library for each OCLC loan filled for their patrons. It is acceptable that libraries who are not passing the fee on to their own patrons, to charge patrons from other libraries for the service.

As of September 1, 2007 this fee was suspended.

A. Be aware that any hold being sent to 'PATRN NAME: Mid-Hudson Library System-ILL-OCLC/ILL' is an out of area request, which will have an extended loan period in accordance with regional ILL lending procedures.

4) MHLS Updates: Vega development is ongoing

- Waiting on new circulation notices and work on hold logic.
 - Next release bundle pending
-

To include in DA Business Meeting Agenda Attachment as an Action Item

Action Item: Cost Per Circ Purchasing

Background: The cost per circ option for purchasing provides a pay per use option for some titles. This lending model has a lower price point and can fill simultaneous requests. Libraries set a monthly cap for spending in this area by format. Once met, the copies are no longer available in this lending model. The lending model is very effective to fill local demand efficiently and can be cost effective.

1. **Issue:** The shared content in the OverDrive collection provides a strong and diverse core collection for patrons across the system. Adding titles to the core collection that can be accessed by all patrons develops and updates the collection. When libraries purchase CPC titles in their own advantage account, titles are available for local patrons only. While this fills local demand efficiently, it does not support or sustain the integrity of the core collection.

Recommendation: Cost Per Circ purchasing exists within the guidelines of Copies to Holds Recommended purchasing (shown below) and may be purchased when spending aligns with the Ad Hoc Committee recommendations, the Criteria for 1A are met or a local only demand exception exists.

1. **Copies to Holds Recommended Purchasing**

- A. Libraries should own 1 System-wide holdable copy for each 4-7 holds; 2 copies for 8-14; 3 copies for 15-23 holds to be picked up at their location or downloaded to their patrons. These minimum purchases apply to all formats (physical and e-content). ~Approved by Directors Association 2/9/2023.

- B. Local hold items and Lucky Day copies can be added only after a first copy is purchased to be made available system-wide. All items for which there is not already an exception in the MHLS Direct Access Plan, regardless of hold status, must be made available to any MHLS card holder on site. ~Approved by Directors Association 1/8/13 & updated 2/9/2023

Items added to the catalog as Local Holds need to be identified in the call number field. Items will use system-defined item types. ~Approved by Directors Association 1/5/2012.

2. **Cost Per Circ Purchasing**

- A. Once you have demonstrated that you are purchasing in line with recommended spending requirements (Adhoc recommendation) **or** you have met requirements of section 1 A.

Exceptions: Local only demand

- a. Book club
- b. Local author
- c. Low/no system wide demand title to create available copy at low cost)

Status: Discussed at the 3/6/2023 Resource Sharing meeting

Effective Date: Upon approval

Meeting adjourned at 11:51 AM.

Next meeting: May 4, 2023 1:30 pm

Minutes respectfully submitted by Caroline Ford