MHLS Directors Association | Meeting Minutes

June 13, 2023 | MHLS Auditorium

Columbia County			Dutchess County			Greene County			Putnam County			Ulster County		
	Chatham	Merk	Х	Amenia	Herow	Х	Athens	Higgins (interim)		Brewster	Loprinzo	Х	Esopus	Russell (interim)
X	Claverack	Schoep		Beacon	Salierno		Cairo	Kameck e	Х	Carmel	Perolli		Highland	Dempsey
	Germantow n	Place	Х	Beekman	Fortier		Catskill	Ford	Х	Cold Spring	Reinhardt		Hurley	Priest
	Hillsdale	Gaskell	Х	Clinton	Bancroft	Х	Coxsackie	Benson		Garrison	Farabaug h	Х	Kingston	Menard
Χ	Hudson	Chameide s	Х	Dover	Smith		Greenvill e	Flach	Х	Kent	Donick	Х	Marlboro	Jenneric h
X	Kinderhook	Pavloff	Х	East Fishkill	Goverman		Haines Falls	Garcia	X	Mahopac	Capozzell a	Х	Milton	Skelly
	Livingston	Holik	Х	Fishkill	Spann		Hunter	Johnson	Х	Patterso n	Harrison	Х	New Paltz	Murphy
	New Lebanon	Hoffman	Х	Hyde Park	Chance		Windham	Begley	Х	Putnam Valley	Reilly	Х	Olive	Lawlor
	North Chatham	Wills	Х	LaGrange	De Bellis								Phoenicia	Potter
Χ	Philmont	Farley	Х	Millbrook	Tsahalis								Pine Hill	Vella
	Valatie	Johnson (interim)		NorthEast- Millerton	Leo- Jameson							Х	Plattekill	Lanspery
			Х	Pawling	Fisher								Rosendale	Scott- Childress
				Pine Plains	Tackett							Х	Saugerties	Russell
			Х	Pleasant Valley	Pulice								Stone Ridge	Ford
			Х	Poughkeepsi e	Lawrence								Ulster	Collins
			Х	Red Hook	Geller								West Hurley	Lustiber
			X	Rhinebeck	Savolaine n							Х	Woodstoc k	Gocker
				Rhinecliff	Bartlett									
			Х	Staatsburg	Rothman									
			Х	Stanford	Cerul								MHLS S	taff
				Tivoli	DelPriore							Х	Rebekkah Sr	nith Aldrich
			Х	Wappingers	Campbell							Х	Laurie Shedr	ick
													Laura Crisci	

Meeting Called to Order by Chair Michele Capozzella at 10:02 am and she welcomed these new Directors:

Chris Fisher – Pawling Alex Geller – Red Hook Chloe Higgins – Athens Amy Smith – Dover

A. Action Items

- **1. Approval of Minutes: April 2023**: Tom motioned; Jaclyn seconded, motion passed as amended for Lorraine Rothman (Staatsburg) as being in attendance.
- 2. Approval of 2024 Member Assessment Table: Thea motioned; Carol F. seconded, motion passed.

- 3. Approval of wording for the removal of Uncorrected Proofs, Bootlegs, Unauthorized Materials, or Restricted Use Materials from the catalog: Mary motioned; Christa seconded, motion passed.
- **4. Update the Current Wording for OverDrive Purchasing (including Cost Per Circ, aka CPC):** Catherine motioned; Gillian seconded. A need was expressed for clarified wording about adding local hold and Lucky Day copies: After much discussion, this amendment to the last sentence was accepted: "....must be made available to any MHLS card holder on site, if physical."

A concern was raised about the third exception for ordering CPC titles:

"Low/no system wide demand title to create available copy at low cost". After much discussion, there was agreement to keep this exception until further review is warranted.

Update the current wording as amended: Catherine motioned; Gillian seconded, motion passed.

5. Approval to rename the Resource Sharing Standards to Resource Sharing Policies and Procedures: Jesse motioned; Matt seconded. Discussion ensued about the implications of the term "policies" and how to enforce them as such among all the libraries. There was some agreement on the proposed name change, but with further explanation in the document clarifying which parts are policies vs. procedures. Motion did not pass: Yes-16, No-19, Abstentions-3.

B. New/Proposed Business & Information - NONE

C. Reports

- a. Advisory Committee Reports
 - i. System Services Advisory Committee (met 5/3/23): Nothing to add see attached meeting minutes
 - ii. Resource Sharing Advisory Committee (met 5/4/23): Focused mainly on the CPC purchasing see attached meeting minutes
 - iii. Central Library/Collection Development Advisory Committee (met 5/9/23):
 - Approved contract for Transparent Language
 - Sunsetting of NOVELNY recommended for discussion at the county library association meetings
 - Funds for a 1 year subscription to ReciteMe for the OPAC have been earmarked due to savings realized from subscribing to Transparent Language
 - iv. Ad Hoc OverDrive Committee (met 5/16/23):
 - Feedback on the Report was favorable from all the counties
 - CPC purchasing was discussed
 - OD spending review periods were established
 - Central Library will purchase a copy of all NYT fiction bestsellers please let Tom know if he misses any titles in high demand.

b. MHLS

i. Staff Report

Rebekkah Smith Aldrich

- Delivery service of magazines donated by libraries to the correctional facilities will continue as is until further notice.
- New content is continuously delivered to Training On Demand; please direct your trustees and staff there accordingly for recorded trainings.
- Save the dates for the three-part MHLS EDI in Libraries Series. Especially helpful to front line staff are the *Conflict De-escalation in the Workplace* sessions.

- Alison Macrina, Director of the Library Freedom Project, will be presenting on artificial intelligence in libraries on 9/21/23.
- Nina Acosta will be hosting a 30-minute OverDrive refresher on 6/23/23.
- Many thanks to all who have responded to MHLS' request for permission to post policy samples and program/service sharing on the MHLS website. Pre-approval is a huge time saver for the MHLS staff.
- NOVELny will sunset in 2024 due to insufficient funding sources. The school libraries are
 pushing their legislators for funding to continue this resource; the public libraries sector
 is focusing on increased construction aid.
- The 414 Petition Signature Reduction Bill must is ready to be signed into law by the Governor.
- MHLS is offering 2 mini-grant opportunities in 2023: Assistive Equipment and Equity, Diversity, and Inclusion.
- The state-wide digital equity survey has been released and the MHLS region is still in need of individuals with a language barrier to complete it. If you know of anyone in this population, please ask them to fill out this survey.
- The MHLS 2024 Annual Membership Meeting will be held in person on Friday, 10/27/23 at the FDR Presidential Library and Museum in Hyde Park. The guest speaker will be Deborah Caldwell-Stone, Director of the ALA Office of Intellectual Freedom and the Executive Director of the Freedom to Read Foundation.

Laurie Shedrick

- Laurie and Kathryn Brew attended the Innovative Users Group conference in Arizona in May. Much of the discussion was around the development of the Vega Discovery platform and Innovative chose the MHLS' customized catalog to demonstrate Vega's features during the opening session.
- The Vega catalog is slowly coming to fruition for our libraries and there will be about 1 month of lead time to make the transition from Encore with staff training and patron literature and notifications.
- Google is ending support for Universal Analytics on 7/1/23 and users will need to migrate to a new GA4 property to avoid any interruption in statistics.
- Transparent Language will permanently replace Mango effective 8/1/23 and patrons
 will no longer be able to log in to Mango. July is the overlap month to train staff and
 prepare patrons via marketing materials and information available in Knowledge Base,
 but it's best to start advertising now, as Mango cannot provide us with a list of patrons
 using their product.

Board Liaison Report

Catherine Benson from Coxsackie attended the MHLS Board Meeting at the Pleasant Valley Library and commented on how beautiful the new library is. The Board discussed OverDrive, OverDrive cost per circ, and virtual meetings. They gave a powerful EDI presentation. Rebekkah praised the MHLS Board for their hard work and efforts in advocating for the 414 Reduced Signature Bill.

There being no further business, motion to adjourn at 12:02 pm was made by Jesse, seconded by Tom and passed unanimously - Respectfully submitted by Mary M. De Bellis, Secretary

Next: DA Business Meeting: September 22, 2023 @ 10am (online)