

MID-HUDSON LIBRARY SYSTEM
Central Library / Collection Development Advisory Committee Meeting

Date: 01/09/2025

Location: MHLS Auditorium

Committee members attending:

☒ Emily Chameides (Columbia)
☒ Rain Whittaker (Columbia)
☒ Daniela Pulice (Dutchess)
☒ Courtney Tsahalís (Dutchess)
☒ Catherine Benson (Greene)

☒ Corinne Tatavitto (Greene)
☒ Dede Farabaugh (Putnam)
☒ Amina Chaudhri (Putnam)
☒ Ivy Gocker (Ulster)
☒ Jesse Chance (Ulster)

Staff Attending: Rebekkah Smith Aldrich (MHLS), Laurie Shedrick (MHLS)

Others Attending: Tom Lawrence (PPLD)

Minutes from November 2024 meeting reviewed and approved by Jesse, seconded by Corinne. Passed unanimously.

Discussion Items:

1. Committee Orientation

- a. **Review of Committee's Charge:** No notes.
- b. **Review Central Library Plan of Service:** The plan covers 2022-2026. Tom notes that PPLD/Central Library is not as involved in public service staff training for the system as they were previously; the committee now recommends training and MHLS helps implement it. Element 6 is not done any more due to focus on e-resources. We are not planning to edit the plan currently since we are near the end of the plan period.
- c. **Review of Funding/Cash Flow Considerations**
 - i. MHLS and Central Library (PPLD) fiscal year begins January 1
 - ii. State Budget approved April 1
 - iii. State funds received by MHLS between August-October (usually)
 - iv. All funds that arrived in the fiscal year should be spent by the end of the calendar year
 - v. The OverDrive content credit purchased at the end of the system fiscal year provides cashflow for the beginning of the next fiscal to enable purchasing January – the receipt of the state funds. (~\$70,000 content credit at end of FY2024 will help us with cash flow in FY2025; if Tom spends around \$1,600/week, that will get us through October).
 - vi. MHLS forward funds some of the purchases (e.g. OverDrive platform charge, databases)
- d. **Review of current eResource product renewals:**
 - i. OverDrive usage up (e-books, e-audiobooks, and e-magazines), no increase in platform fee.
 - ii. Transparent Language: 5% increase in platform cost; vendor says we should not expect another increase for 3-5 years. In 2024, \$0.27 per session transaction cost. Knowledge Base has info to review stats. Committee feels it's important to have a language learning e-resource and this resource is performing as well or better than Mango.
 - iii. JobNow: cost per use was \$3.21 per session in 2024. Committee feels that it's important to have a e-resource related to job search help.
 - iv. Motion by Catherine to continue OverDrive and Transparent Language due to use, and JobNow due to being a core resource. Second by Ivy. Passed unanimously.
- e. **eResource recommendation procedure**

- i. County association, MHLS Staff or Central Library Staff recommends a product to the CL/CD Advisory Committee for consideration.
- ii. Committee discusses, reaches consensus on if we want to spend MHLS staff time to research/set up trial/obtain quote.
- iii. If yes, MHLS staff will report back at the next meeting with research/quotes and CL/CD Advisory Committee will decide whether to recommend this to the DA.
- iv. If yes, DA action item at next DA meeting.

f. Review eResource Cost Share Arrangements

- i. There are no currently cost-shared items.
- ii. Traditionally any cost share arrangements are voted on at the June DA meeting.

2. Central Library Budget Update & 2025 Planning

- a. Reviewed FY 2024 Final and FY 2025 Tentative Budgets. Committee agrees that the budget looks good as presented, with the understanding that we will review once the State budget is finalized. Motion to approve the 2025 budget made by Jesse, seconded by Rainn, passed unanimously.
- b. Upcoming Renewal Dates for e-resources: OverDrive eMagazines (January 20), JobNow (May 1), Transparent Language (July 1).
- c. Reminder: The state requires both the PPLD and MHLS Boards to approve the previous year's expenditure plan and current year expenditure plan as part of the process to release state funds to MHLS. This should be completed by May.

3. Staff Updates

- a. **2025 Training:** First quarter events are in the MHLS calendar. Building a foundation on how to evaluate collections and patron requests. Bringing back flyers in delivery.
- b. **Hoopla Outreach:** MHLS has reached out to sales but looking for an answer from the top. If we can't get an answer, we'll get an answer from sales and present that to DA. Laurie says there are some options for filtering, but we would need to discuss with DA. Tom asked if we should consider removing hoopla from the catalog. Roughly 400,000 records quarterly that cataloging staff review and update.

4. Other: N/A.

Motion to adjourn meeting at 11:10am made by Ivy, seconded by Courtney, passed unanimously.

Next meeting to be scheduled for late April once the state budget has passed.

To include in DA Business Meeting Agenda Attachment as an Action Item:

- Title:
- Background:
- Issue:
- Recommendation:
- Status:

To include in DA Business Meeting Agenda Attachment as New/Proposed Business & Information:

- Title:
- Background:
- Issue:
- Recommendation:
- Status: